

NEW TO YOU SHOP CONTRACT - # _____
St. John's Episcopal Church 26998 Woodward Avenue Royal Oak, Michigan 48067
Manager: Kathy Williams, 248-546-1722
newtoyou@stjohnro.org

HOURS: Monday - Friday 10:00 – 4:00, Saturday 10:00 – 1:00, Monday Evening 6:30-8:30
Open September through Mid-June, Closed Holidays and Snow Days for Royal Oak Schools

I hereby register to consign items at the NEW TO YOU SHOP at St. John's Episcopal Church. The shop agrees to offer this property for sale under their regular terms as follows. A one time \$25 registration fee is required to open a consignment account, regardless of the month account opened. Fee must be paid prior to scheduling appointments.

A mandatory \$25 yearly maintenance fee will be due each January 1st to maintain a consignment account, with the New To You Shop. If this fee is not paid, the account will be closed and availability to consign in the future is not guaranteed. All property is left at the owner's risk. The shop assumes **NO** responsibility for the loss or damage to any articles left on consignment.

Consignor bears all responsibility for bringing all items into the building and shop. There is a large flight of stairs that you must navigate. We do not have staff available to assist. A large rolling cart is available once you have brought the items up the stairs to continue down the hall to the designated drop off area in the shop.

Items may **ONLY** be dropped off by appointment. Manager sets all appointments. Appointments are offered Monday – Friday only. The maximum dropoff accepted per appointment is 6 manageable sized boxes, with lids closed/stackable, or a 3-foot width span of hanging clothing. Items are **NOT** inspected/reviewed at drop off.

A 10 cent fee is charged for every item brought in for consignment. These fees will automatically be deducted from the consignment check. The shop sets all pricing. An item must be able to be priced at \$1.00 or more to be consigned. Items less than \$1.00 will be considered a donation and will not be assessed fees. Consignor is paid 50% on all items sold during the 2-month contract period. Consignment checks will be mailed approximately 1 week after the 2-month contract period has ended. Should payment due total less than \$10.00, no check will be issued. The consignor will receive a tax donation in lieu of check.

Merchandise that has not been sold by the end of the 2-month consignment period timeframe will automatically become a donation. A tax receipt is available upon request for those items. Holiday merchandise will become an automatic donation the day after the holiday. Consignment 50% paid only if the item sells before the holiday.

All **clothing** must be clean: on hangers or folded neatly. Clothing should be fairly up to date without stains, pilling, holes, snags, tears, or fading. All **china, household goods and collectibles** should be clean and without defect, chips or cracks.

The NEW TO YOU SHOP reserves the right to **REJECT** any item. The owner will **NOT** be notified if garment or article is found non-consignable. The 10 cent fee per item still applies to the rejected items.

NAME _____ (check written to name given)
(please print)

ADDRESS _____ city/zip _____

TELEPHONE: _____ EMAIL _____

Consignor signature: _____ date: _____

This is an at will contract. The New To You Shop reserves the right to terminate at any time.

The \$25 registration fee and maintenance fees are non-refundable. contract revised 02/20/2020